North Dakota Music Educators

September 9, 2017 – Jamestown HS

**Call to Order** – President Brain Saylor

**Attending** – Brian Saylor, Lacey Hanson, Lindsey Tafelmeyer, Dana Van Heukelom, Jeremiah Johnson, Darcy Brandenburg, Cheryl McIntyre, Sara Lichtblau, Melinda Halverson, Sara Baumann, Erin Paulson, Gwen Hall

**May Minutes** – Motion to Approve Erin Paulson, 2nd Darcy Brandenburg – Approved

**I. Reports**

 **A.** **President Report** – Brian Saylor – a few have heard the PSA’s

 **B. Financial Report** – Lindsey Tafelmeyer

 1. Current Checking Balance $36,789.20

 2. Brady Martz CPA & Consultants are reviewing book at the cost of $500-$600

 3. Advertising should pay for journal.

 4. Lower conference attendance, fewer exhibitors, & fewer advertisements in 2016-17. Square deposit made the accounts look more balanced.

 **C. Journal Report** – Lindsey Tafelmeyer

 1. Thanks for articles submitted & pictures for “Hill Day”

 2. Saved $1000 by using United Printing 2016-17

 **D. Executive Officer Report** – Lindsey Tafelmeyer

 1. Peter Boonshaft has not gotten back to Lindsey about presenting.

 2. Denise Gagne will be headline presenter for General Music

 3. Jazz Band will rehearse in Hall D

 4. Discussion held about including the students in a keynote speaker – Need students to go to the exhibits

 5. Conference Schedule will be sent out – board should check their area carefully to avoid misprints in the journal.

 6. All-State/Conference schedules need to be shared between to help reduce sound bleed.

 7. Photographer – Current All-State photographer (2016-17) very poor pictures with many audience heads and chairs. Discussion held Sara Baumann & Jeremiah Johnson will help find new photographer by Oct. 9, 2017.

 **E. Website Report** – Lindsey Tafelmeyer

 1. Board of Director Portal – code used to access – Policy or Procedures can be accessed.

 2. Future Conference dates will be moved to homepage.

 3. All-State Dates need to be on homepage.

 **F. Membership Report** – Sara Baumann

 1. Reports hard to read

 2. Discussion held on contacting new teachers in each region. Regional representatives responsible for contacting people to join. Erin will have John Alstead send an email out to all administrators to get information on possible new members.

 **E. All-State Report** – Cheryl McIntyre

 1. 2018 All-State Conductors: Vocal Jazz – Dr. Jeremy Fox; Orchestra – Dr. Gary Lewis; Band – Emily Threinen, Mixed Choir – Kyle Flemming; Treble Choir – Tesfa Wodemgegnehu; Jazz Band - Glenn Koster

 2. Audition manual is almost ready to be upload to the website – waiting for orchestra excerpt.

 3. 2017 All-State had more media coverage.

 4. Concerts on one day was better. Timing worked well but could not be shorter for set-up.

**II. Old Business**

 **A. ESSA ND** – Brain has had some contact with ESPB – will be forming workgroups to work on curriculum. NDMEA will be contacted to have representation in this group.

 **B. Tim Holton Roughrider Nomination** – Sara Baumann would like to set up a meeting with ND Governor.

 **C. Standards Committee** – Gwen Hall will CC Brian Saylor when contacting the ESPB office.

**III. New Business**

 **A. 2017 National Assembly** – Attended by Brian Saylor, Sara Baumann and Lindsey Tafelmeyer

 1. Lindsey Tafelmeyer attended Executive Director Training

 2. Hill Day big ask was to fully fund Title 4a – All ND representative were receptive of the visit. Their staffs were welcoming and listened to concerns.

 3. Sara Baumann enjoyed seeing the function of congress and the different vibes in each office.

 4. Darcy Brandenburg reflection when attending NAfME National Assembly in years past “My fees are being put to good use by NAfME. I feel great about the employees at the national level and the work they do on behalf of NAfME.”

 5. Looking at possible Testimonial for Chris Woodside – Brian Saylor will write an article by November 15, 2017.

 6. Discussion held on possible articles “30 seconds with (ND Teacher)” 5-6 short interview questions. Sara Baumann will start this for the April issue of Music Educators Journal.

 **B. NDHSAA PSA Part 2**

 1. NDHSAA is willing to pair with us for more PSA’s

 2. Lacey Hanson gather contacts for Kat Perkins, Gwen Sebastian, Tiger Lily. Sara Baumann will contact Retired Colonel Timothy Holton. – Due by January Meeting.

 **C. Policy and Procedure Manual** – Due January

 1. Constitution & By Laws – changes must be taken to membership

 2. Policy and Procedure – need to clean up language and create timelines for each position. a. Divide by areas to review.

 b. Google Doc will be created for changes.

 c. Specific Duties and compliance (chain of command), and timeline

 **D. Box5 Media**

 1. Confirmed for All-State

 2. Using 4 cameras

 3. Copyright taken care of by company

 4. DVD’s and Audio Download for purchase

 5. No cost to NDMEA

 6. Get programs to Box5 Media as soon as available

 7. Can share on website if we take care of the copyright

 8. Can be shared on PBS if copyright is pursued.

 **E. Legislative Ask (ND Scholarship)**

 1. Ask if 2 music credits could count for foreign language or career/technology credits

 2. Talk to Levi Andrist about helping address this with the education committee.

 **F. West Region Election and Vice President Election**

 1. Nominations sent to Brian Saylor by October 1

 2. Check with Lindsey Tafelmeyer on membership before asking candidates

 3. Each area responsible for nominating members

 4. Google form will be put on Board page.

 5. Brian Saylor will compose a letter to be sent to all prospective candidates with a response required in 7 days.

**Upcoming Meetings** – January 13 (10 am – 12 pm) Jamestown HS, March (during conference) & May 12 (10 am – 12 pm) Jamestown HS

**For the Good of the Order**

 Performance groups and order will be sent out by email from Darcy Brandenburg.

Sincerely Submitted,

Gwen Hall, NDMEA Secretary