**NDMEA Meeting**

**October 5, 2019**

**Jamestown High School**

Call to Order- Sara Baumann- President

Attending- Sara Baumann, Sara Lichtblau, Lindsey Tafelmeyer, Mark Herold, Dawn Helfrich, Lacey Hanson, Brian Saylor, Jeremy Overbeck, Sara Harlow, Elizabeth Haugen, Amy DeWitt, & Cheryl McIntyre.

Brian Saylor moved to approve minutes- Sarah Harlow seconded

1. Reports:
	1. Presidential Report-
		1. Sara Baumann reported on National Nafme Meeting.
		2. They reported on the Grant for Music Education for North Dakota.
		3. Current Nafme focus- Gender Equality, Special Needs, Collegiate Voting
		4. Mark Herold, Lindsey Tafelymeyer, Sara Baumann, and Brian Saylor went to Washington DC to advocate for Music Education.
	2. Financial Report-
		1. Lindsey Tafelmeyer reported that current bank balance is $25318.63. Net of $1397.58
			1. She has already taken care of some flights for headliners.
			2. Membership is up.
			3. Dues are up.
			4. Journal advertising is up.
			5. Square income is conference income and National Guard.
			6. Some fees are paid ahead (down payment) of time for multiple years which creates a skewed budget.
			7. Lindsey would like to explore using a different bank. Bank fees/charges- Suggested- American Bank- free online mobile banking; Capitol Credit Union- service fee if under $3000; Bismarck- BNC
			8. Where do we see our association growing? Can we get sponsorships to assist membership.
	3. Journal Report
		1. More ads this year- more variety
		2. More submissions for articles from a variety of educators
		3. Looking into updating the NDMEA logo. Needs to be put into a current format.
	4. Executive Officer Report
		1. Sara Baumann and Brian Saylor did an excellent job advocating for the grant.
		2. Thank you also to Levi Andrus.
		3. Conference Space-
			1. Back to back with Boys Basketball ending on Saturday. Setup will need to happen on Sunday.
			2. Networking and observation time can be listed
			3. Assign specific rooms for orchestra re-auditions
	5. Technology/Website Report
		1. There is an uptick with time-sensitive ed grants.
		2. Lindsey has looked into getting a G Suite for each NDMEA board member to share information.
		3. The website is continually updated over the season.
		4. Social Media- We have a positive Facebook presence. Thank you to Brian Saylor, Sara Baumann, and Sarah Harlow for contributing.
		5. Onlineregistration was successful. It is now available for advertising as well as registration. Members commented on the positive efficiency.
	6. Membership Report-
		1. Mark Herold will send out reminders to those people whose memberships have expired. Send an encouraging email. Possibly ask DPI for list of music educators in the state. Send him suggestions of highlights to include.
	7. Collegiate report- Regional representatives and alumni could reach out to individual colleges.
		1. Can we do more to engage collegiate members?
		2. Could we do a workshop during the intercollegiate events?
		3. How can we work with the professors?
		4. Could the collegiate kids perform in the lobby?
	8. ND ALL STATE Report- Cheryl McIntyre- All State Chair
		1. Sunday-Monday-Tuesday normally has fewer concert attendees than weekend concerts.
		2. Chris Harvey is co-chairing with Mark Herold who will be taking over the All State Band Chair.
		3. Chris Dasovick has suggested that we tweak when Hall D is used for Dress Rehearsals.
		4. Admission fees- 15.00 to attend more than one concert.  $10/adult. $8/ages 5-12.  Free/under 5.
		5. No change in finances since our last meeting besides some music being purchased from All State.
		6. Box 5- I hope to work with their rep directly this year.
		7. Additional concerns from the NDMEA Board
			1. Can we split the manual information apart into sections?
				1. Teachers can read only the part that applies to them.
				2. Had to publish multiple times for those who turned in information after the deadline.
			2. Award winners- an award winner letter to be presented from NBA, ASTA, ACDA, and NDMEA which includes how many guests will be allowed in without charge to eliminate confusion at the ticket booth.
2. Old Business
	1. Legislative ASK- ND Scholarship
		1. Asked for assistance in determining effectiveness of the grant- use the Danielson or Marzano model
		2. ND Scholarship- a conversation has been started with legislators.
			1. Could we include music in the ND Scholarship?
			2. Could we be included in the CTE portion of the scholarship?
			3. 2 years of Foreign language is included.
			4. Work will be continued on this project.
		3. K-5 Grant- went to NAFME leadership for help with the grant.
			1. Guidelines are online.
			2. NDMEA Advocacy brought this about.
			3. $800,000 which equals $15 per K-5 student.
	2. Sponsorship-
		1. Do we need to ask businesses to sponsor smaller/specific items?
		2. Board members will assist Lindsey with sponsorships.
	3. All State Student Poll- Mark Herold
		1. Mark has send the results of this poll.
		2. Will do general categories of future plans? QR code on their badge.
	4. Mark updated Online Award Nominations- in template form.
		1. No longer to submit a resume and do not need to notify them that they are being nominated.
		2. You can cut and paste letters of recommendation.
		3. Mark will send a link to allow board members to “mock” nominate to see if there are any glitches this coming week.
		4. We need to have nominations by January to make decisions at the meeting.
		5. Educator of the Year- 2 or more letters of recommendation
		6. Other Awards- 1 letter of recommendation required
3. New Business
	1. West Region and President Elect nominations:
		1. Mark Herold and Lindsey Tafelmeyer can access the database to determine if a person is a member.
		2. Candidates must have been teaching 5 years and be a member.
		3. Lacey Hanson and Dawna Helfrich, Elizabeth Haugen respectfully decline West Region Reps. Each said it was a good experience.
		4. Jeremy Overbeck will run for West Region Orchestra Representative.
	2. Changes to Policy and Procedure Manual-
		1. Discussion
		2. Motion to approve -Sarah Harlow; Jeremy Overbeck seconded. Motion passed.
	3. Collegiate voting on the State and National Level-
		1. Should collegiate be allowed to vote?
			1. Popularity vs. knowledge
			2. Having a voice as a paying member
		2. National is working on this currently. We will wait until they have made their decision.
	4. State Specific Questions for National and Division Elections
		1. Sara is developing questions that are North Dakota Specific.
		2. Please email those specific questions to Sara Baumann.
		3. Brian Saylor is running for North Central President.
		4. We can share information online
	5. Advocacy Chair will be tabled until the next meeting. Consider adding an advocacy chair on our board.
	6. Scheduled meetings:
		1. January 4th- Jamestown High School
		2. May 16th- Jamestown High School
	7. Policy/Bylaw of legal issues and board members-
		1. Need to consider a policy dealing with inappropriate actions or legal issues dealing with board members.
		2. Discussion will continue.

Meeting Adjourned at 12:12